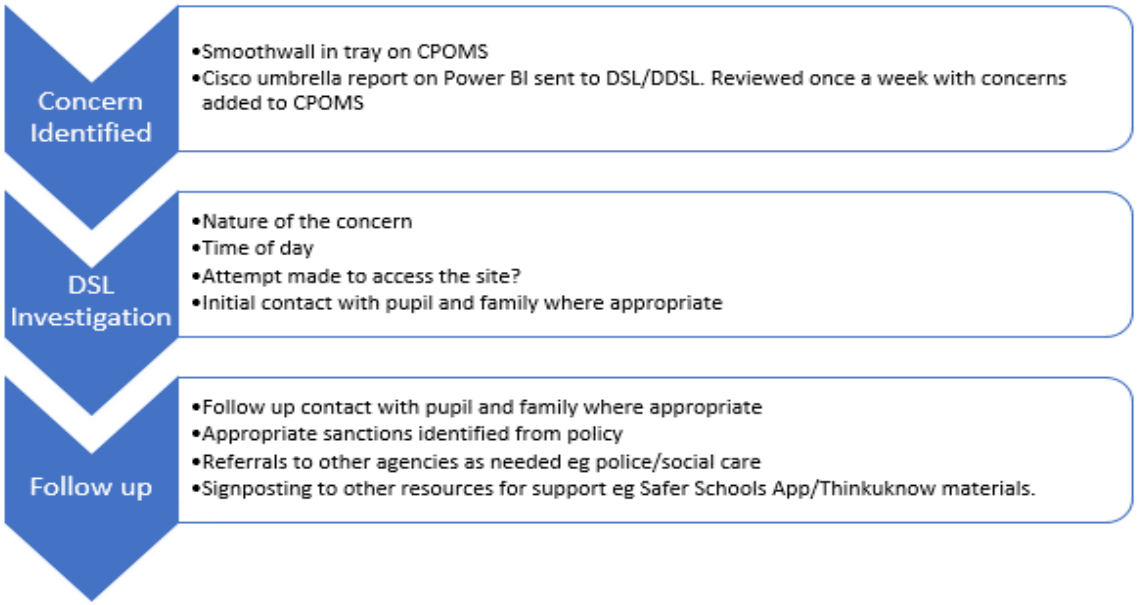
OAFV e-safety flow chart and sanctions

	Allowed	Not allowed	Not allowed and illegal
Promotion or conduct of illegal acts e.g. under the child protection, obscenity, computer misuse and fraud legislation			
Adult material that potentially breaches the Obscene Publications Act			
Criminally racist material in the UK			
Pornography			
Promotion of any kind of discrimination			
Promotion of racist hatred			
Threatening behaviour, including promotion of physical violence or mental harm			
Deliberately accessing or trying to access material that could be considered illegal			
Creating or propagating computer viruses or harmful files			
Carrying out sustained or instantaneous high-volume network traffic (downloading/uploading files) that causes network congestion and hinders others in their use of the internet and/or network			
Receipt or transmission of materials that infringe the copyright of another person or infringes the Data Protection Act			
On-line gambling			
Using systems, applications, websites or other mechanisms that bypass the filtering or other safeguards employed by Oasis IT Services section and/or Oasis			
Uploading, downloading, or transmitting commercial software or any copyrighted materials belonging to third parties, without necessary licensing permissions			
Attempting to access or accessing Oasis network using another student's account			
Corrupting or destroying the data of other users			
Revealing or publicising confidential or prorpietary information (eg passwords)			
Taking non-consensual photos and videos on devices with built in cameras			
On-line gaming (non-educational)			
On-line shopping/commerce			
Use of social network sites			
Use of other video broadcasting sites			
Use of personal e-mail addresses on Oasis devices			
Use of chat rooms / facilities			
Use of other instant messaging services (eg iMessage, Instagram)			
Use of blogs			
Repetition of any of these behaviours following a previous sanction			

On-line gaming (educational)			
File sharing			
Use of Vimeo			
Use of MS Teams chat function			



Tier	Sanction	Follow – up
	Removal of access to device for up to one week	Discussion with child and parents/carers. All incidents will be fully investigated, including gaining an understanding of the context, before sanctions are applied. Any concerns will be referred to outside agencies as required. Incident recorded on CPOMS with evidence from Smoothwall/Cisco umbrella attached (if applicable). Repetition of this behaviour will result in an additional sanction double the length of the first. A third instance of this behaviour will result in permanent removal of the device. During periods of lockdown, a paper pack will be issued if a device is removed in order to provide continuity of education.
	Removal of access to device for up to 3 days	Discussion with child and parents/carers. All incidents will be fully investigated, including gaining an understanding of the context, before sanctions are applied. Any concerns will be referred to outside agencies as required. Incident recorded on CPOMS with evidence from Smoothwall attached (if applicable). Repetition of this behaviour will be considered 'red' behaviour.